

**RESOLUTION # 24-16**

**HR/ RM  
DESTRUCTION OF RECORDS**

**WHEREAS**, Idaho Code §31-871 provides for the classification of county records for the purpose of records retention and elimination; and

**WHEREAS**, the Human Resources Office wishes to eliminate records identified in attached Exhibit A in compliance with I.C. 31-871 elimination rules; and

**WHEREAS**, duplicate copies of these records may be custody's with the Sheriff's Office which are not eliminated pursuant to this resolution;

**NOW THEREFORE BE IT RESOLVED** by the Board of County Commissioners of Bonner County, Idaho, that the following documents listed on the attached page be disposed of.

**Adopted** as a Resolution of the Board of Commissioners of Bonner County upon a majority vote on the 6 day February 2024.

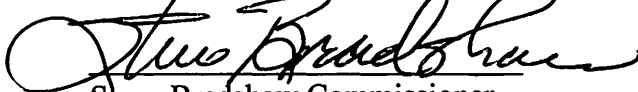
**BOARD OF BONNER COUNTY COMMISSIONERS**



Luke Omodt, Chairman

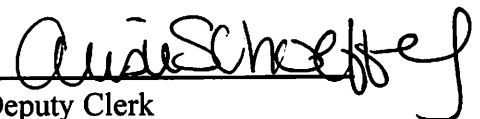


Asia Williams, Commissioner,



Steve Bradshaw Commissioner

**ATTEST:** Michael W. Rosedale

By   
Deputy Clerk



# Bonner County Human Resources

1500 Highway 2, Suite 337 • Sandpoint, ID 83864

February 6, 2024

## Memorandum

To: Bonner County Commissioners

From: Alissa Clark, Director of Human Resources/ Risk Management

Re: Resolution for the destruction of records

The Bonner County Human Resource Office is seeking approval to destroy records as outlined in Exhibit A in compliance with I.C. §31-871

Distribution:  Original to BOCC Office  
 Copy to Human Resources  
 Copy to BCPA – Bill Wilson

Approved by Legal: 

A suggested motion would be: **Mr. Chairman based on the information before us I make a motion to approve Resolution 24 - 16 for the Approval of the destruction of Human Resource Records.**

Recommendation Acceptance:  yes  no  Date: 2/6/24  
Commissioner Luke Omodt, Chairman